

FIRE OFFICER III & IV - TEXAS A&M

MAINE FIRE SERVICE INSTITUTE

**MAY 13 - MAY 17
&
MAY 20 - 24, 2019
Ten Days
BRUNSWICK, ME
COST: \$1375.00**

**REGISTRATION DEADLINE
APRIL 1, 2019**

**PLEASE SEE SUPPLEMENTAL
INFORMATION BRIEF
INCLUDED**



MAINE FIRE SERVICE INSTITUTE

**A program of Southern Maine
Community College
2 Fort Road,
South Portland ME 04106
www.SMCCME.EDU**



Maine Fire Service Institute
Attn: FO III/IV
19 Sewall Street
Brunswick ME 04011

Phone: 207-205-2762
Fax: 207-725-9079
Email: wmorris@smccme.edu

www.mfsi.me.edu

The Maine Fire Service Institute in collaboration with the Texas A&M Engineering Extension Service (TEEX) is excited to offer a **Fire Officer III/IV** course in Brunswick, Maine.

May 13 - 17, 2019 and May 20 - 24, 2019. Course sessions are 8:00 a.m. to 5:00 p.m. each day.

Course Overview: This course is delivered in ten (10) days and is designed to meet the needs of fire executive management. The Fire Officer III/ IV combination course satisfies the requirements of NFPA 1021 chapter 6 & 7 and provides the tools necessary to obtain certification through NPQS (Pro Board). The course is designed around classroom lectures and group interactive exercises to improve your abilities to manage a fire service organization. The course emphasizes Community/Government relations, model planning, budgeting, human resources, trends and support organizations, and emergency service delivery. Participants who successfully complete the course and pass the written and skills test will be eligible to receive a National Board on Fire Service Professional Qualifications (Pro Board) national certification.

Required Prerequisites: Fire Officer II (NFPA 1021); Fire Instructor I (NFPA 1041); Fire Fighter I & II (NFPA 1001) to meet the Exam eligibility

The course will be held at MFSI at the SMCC Mid-Coast Campus, 19 Sewall Street, Brunswick, ME 04011.

The Course Cost: \$1375.00 per participant includes all course materials.

Lunch and refreshments for morning and afternoon breaks will be provided for participants. MFSI will NOT provide breakfast, dinner or lodging.

Participants are responsible for arranging and paying for lodging on your own.

Registration Deadline April 1, 2019

For more information regarding the Course Content and Program Design, please contact MFSI TPM Walter Morris 207-205-2762 or email to wmorris@smccme.edu

Please fill out the attached Registration Form and return it with copies of your certificates {FF I & 2; FI 1; FO 2} to meet the required prerequisites. Payment must accompany your registration in order for the application to be processed.

Make Check or Purchase Order payable to: SMCC/MFSI = \$1375.00 per student

MAIL TO: MFSI FIRE OFFICER III/IV PROGRAM 19 SEWALL ST. BRUNSWICK ME 04011

www.mfsi.me.edu

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FIRE OFFICER III/IV

May 13 – 17, 2019 and May 20 – 24, 2019. Course sessions are 8:00 a.m. to 5:00 p.m. each day. MFSI – SMCC Mid-Coast Campus, 19 Sewall Street, Brunswick, ME 04011.

Required Prerequisites: Fire Officer II (NFPA 1021); Fire Instructor I (NFPA 1041); Fire Fighter I & II (NFPA 1001)

Fire Officer Applicants: Preference will be given to applicants with five (5) years of documented fire service experience. NFPA Fire Fighter I & II, NFPA Fire Instructor I and NFPA Fire Officer II; Must submit applications with Chief's signature, a cover letter, resume and certificate copies prior to **April 1, 2019 at 1600**. Your payment will be processed immediately. In the event of under enrollment, you will be notified promptly and a full refund will be sent back to you.



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Fax: 207-725-9079
Email: wmorris@smccme.edu

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FIRE CHIEF'S SIGNATURE IS REQUIRED FOR ALL APPLICANTS!

I CERTIFY THAT _____ IS A MEMBER OF THE
_____ FIRE DEPARTMENT AND WILL BE COVERED
BY THE DEPARTMENT'S INSURANCE DURING TRAINING. THE APPLICANT IS NOT PRESENTLY
DRAWING WORKER'S COMPENSATION BENEFITS AND HAS _____ YEARS OF EXPERIENCE.

*FIRE CHIEF'S SIGNATURE

DATE

FULL TUITION PAYMENT IS
DUE ALONG WITH YOUR
REGISTRATION - MAKE
CHECKS PAYABLE TO
MFSI/SMCC

ORIGINAL PURCHASE ORDERS
ONLY - YOU MUST INCLUDE
YOUR CHIEF'S SIGNATURE.
*The Chief's signature does
not imply department's
responsibility for tuition.

{Tuition Payment Only! Must not include
lodging or meal costs – you must pay them
separately and directly to EMCC}

The individual student is
responsible for all payments
unless the department
specifies otherwise through an
original purchase order or Fire
Department payment.

**DEADLINE FOR
SUBMISSION OF
APPLICATIONS IS
APRIL 1, 2019**

\$1375.00 per participant

**A \$150 NON-REFUNDABLE
deposit fee will be assessed
if you withdraw after
5/13/2019 (if accepted)**

*Southern Maine Community
College is an equal affirmative
action employer and
educational institution that
complies with the American
Disabilities Act.*

Mail application with all require materials, payment and signatures to: MFSI FIRE OFFICER III/IV
19 SEWALL ST, BRUNSWICK ME 04011 FMI: EMAIL: wmorris@smccme.edu 207-205-2762
Regarding Certification – Peter Rines, EMAIL prines@smccme.edu or phone 207-844-2074

MAINE FIRE SERVICE INSTITUTE REGISTRATION FORM



In Service Since 1948

Registration Information: **FIRE OFFICER III/IV WITH TEXAS A&M EXTENSION SERVICE**

Name: _____

Fire Dept/Agency/Company: _____

Address: _____ City: _____ Zip _____

Phone: _____ Email: _____

Signature: _____

Please mail MFSI FIRE OFFICER III/IV, c/o Director James Graves, 19 Sewall St. Brunswick, ME 04011 no later than **APRIL 1, 2019**. Sorry no fax or email submission is permitted. You must have payment with your registration.

Full Payment is **\$1375.00** for the program and is due along with your registration. This includes all course materials. ***Please make checks or purchase orders payable to: MFSI/SMCC.*** Original purchase orders only please. The individual student is responsible for all payments unless the department specifies otherwise through the original purchase order or fire department payment. You must include your Chief's signature*. See the course announcement for the Chief's signature form. A \$150 Non-Refundable deposit fee will be assessed if you withdraw after **5/13/2019 (if accepted into the course)**

**The chief's signature does not imply department's responsibility for tuition.*

Priority will be given to Maine Fire Service Members, Department Rank, Years of Service & Formal Education.

Check list for a complete application: **DEADLINE TO SUBMIT IS APRIL 1, 2019 BY 16:00 PM**

- Cover letter
- Resume
- Copies of Certifications for prerequisites
- Chief's signature page
- Registration form (this form)
- Full payment \$1375.00 (check or PO)

Shirt Size: _____ (1 polo shirt will be provided for class photo)

Don't forget to call to make a reservation for your lodging

Maine Fire Service is a program of Southern Maine Community College. Southern Maine Community College is an equal affirmative action employer and educational institution that complies with the American Disabilities Act.

MFSI is located on the SMCC Midcoast Campus – 19 Sewall St. Brunswick ME 04011 - 207-741-2070/fax 207-725-9079
www.mfsi.me.edu Mfsiinfo@smccme.edu

The Maine Fire Service Institute is proud to partner with Texas A&M, TEEEX Extension Service to offer to the State of Maine's Fire Service Leaders a Fire Officer III & IV program to be held in Brunswick @ MFSI - SMCC Mid-Coast Campus this May 2019.

Informational Brief

Course information

Class will be held weekdays (M-F) between May 13th and May 24th 2019

Location: MFSI - SMCC Mid-Coast Campus, 19 Sewall Street, Brunswick,

ME Class will run from 08:00 – 17:00 each day

Cost \$1375.00, payable to the SMCC/MFSI

Prerequisites are required. Send copies with your registration.

Fire Fighter I&II (NFPA 1001), Fire Instructor I (NFPA 1041)

& Fire Officer I & II (NFPA1021)

Class needs

Laptop

8GB USB Drive (provided by MFSI)

Computer Lab will be available on campus

Text book (will be provided by MFSI)

Minimum of 15 candidates – Max of 25

For more information please contact the following individuals:

TPM Walter Morris @ wmorris@smccme.edu or 207-205-2762

Certification Manager Peter Rines @ prines@smccme.edu or 207-844-2074

For more information please read registration packet carefully.

Duty uniform or business casual dress is required

(1 polo shirt will be provided for class photo)

Fire Officer III & IV

Course Description

This course meets the needs of fire executive management. The Fire Officer III/IV combination course satisfies the requirements of National Fire Protection Association (NFPA) 1021, Chapters 6 and 7 and provides the tools necessary to obtain certification through the Texas Commission on Fire Protection (TCFP) and the National Board on Fire Service Professional Qualifications (Pro Board).

The course is designed around classroom lectures and group interactive exercises to improve your abilities to manage a fire service organization. The course emphasizes community and government relations, model planning, budgeting, human resources, trends and support organizations, and emergency service delivery. The course includes a written project that requires you to develop a strategic plan.

Topics

- Introduction & Orientation
- Community/Government Relations
- Model & Long-range Planning
- Working with Budgets
- Managing Personnel/Human Resources
- Safety Programs/Risk Management
- Trends & Support Organizations
- Inspection & Investigation Programs
- Soliciting & Awarding Bids
- Emergency Services Delivery

Audience

- Municipal Fire Officers & Volunteer Fire Officers
- Military and Department of Defense (DoD) Fire Officers

Education Credits

- 8.00 CEUs
- Texas Commission on Law Enforcement (TCOLE)
- ACE
- Pro Board
- CE
- Texas Commission of Fire Protection (TCFP)
- SMCC Credits 6.0 once completed – you will need to provide us with a copy of your TEEC Certificate