

# City of Dover Fire & Rescue Service

## *Career Firefighter/EMT*

### *Advanced Emergency Medical Technician or Paramedic Preferred*

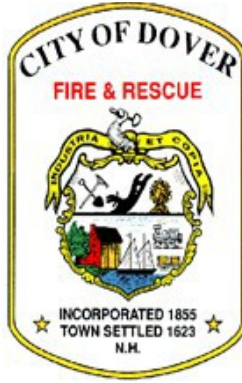
The City of Dover Fire & Rescue is accepting applications to fill an immediate vacancy for the position of full-time Firefighter/EMT, as well as to establish a Firefighter candidate eligibility list for future vacancies.

Dover Fire & Rescue Service offers a competitive benefits package including New Hampshire Retirement System – Group 2, medical and dental insurance, 457 deferred comp. contribution, long-term & short-term disability, life-insurance, annual leave, longevity, specialist assignments, and educational & professional incentives.

#### Minimum qualifications for applicants are as follows:

- 18 years of age
- High School diploma or GED
- Firefighter II (New Hampshire certified or a letter of reciprocity from the NH Fire Academy)
- National Registry EMT Level Provider
- Valid Driver's License
- Residency Requirement within 1 year: Thirty minutes travel time to Central Fire Station.
- Highly desired: ***National Registry Paramedic or AEMT***  
If hired without the desired medical levels of AEMT or Paramedic, the newly hired employee must obtain AEMT within 1 year of hire.
- Candidate Physical Ability Test (CPAT) certification, or lateral transfer of full-time career personnel pursuant to State of NH Admin Rule 703.01 will be required prior to appointment.

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**Application packets MUST include the following:**

- 1) Cover letter
- 2) Resume
- 3) Copies of certifications & EMS license.

**It is preferred to submit application packets through one of the following links:**

- 1) Workable website: <https://apply.workable.com/j/6131BE139E>
- 2) E-mail to: [6131BE139E@jobs.workablemail.com](mailto:6131BE139E@jobs.workablemail.com)
- 3) OR, as a last resort, send to [jobs@dover.nh.gov](mailto:jobs@dover.nh.gov)

**Applications may also be mailed or hand delivered to:**

City of Dover – Employment  
City Manager’s Office / HR  
288 Central Ave.  
Dover, NH 03820

**Recruitment process schedule:**

- Applications must be submitted and received by **July 23<sup>rd</sup>, 2020** at 1600 hours. Faxes will not be accepted.
- Selected candidates will be contacted **on July 23<sup>rd</sup> or 24<sup>th</sup>, 2020** to schedule an Oral-Board Interview.
- Oral-Board Interviews will be held on **July 27<sup>th</sup> & 28<sup>th</sup>, 2020** for selected applicants.
- Practical Assessment date is **July 29<sup>th</sup>, 2020** for invited candidates.
- Selected candidates will be contacted on **July 29<sup>th</sup> 2020**, to schedule a Chief’s Interview.
- Chief’s Interview will be held on **July 30<sup>th</sup>, 2020**.

The City of Dover is an Equal Opportunity Employer and reserves the right to select any qualified applicant.