



# FIRE & EMERGENCY SERVICES INSTRUCTOR I & II

Hybrid Delivery Model

*York County, Cumberland County, Oxford County & Hancock County*

Maine Fire Service Institute is proud to present a hybrid Fire & Emergency Services Instructor I & II program that will utilize several delivery methods, including in-person classes at four locations and Zoom videoconferencing. This course meets the requirements of the Maine EMS identified standards for courses that lead to licensure for Instructor Coordinators, as well as meeting the NFPA 1041 standard for Fire & Emergency Services Instructor I & II Professional Qualifications.

**York County:  
Kittery Fire  
Department**



**Oxford County:  
Oxford Fire  
Rescue**



**Cumberland  
County:  
Gorham Fire  
Rescue**



**Hancock  
County:  
Ellsworth Fire  
Department**

Registration materials can be submitted to Anne Heinig at “MFSI - ATTN Anne Heinig, 19 Sewall Street, Brunswick, ME 04011” or “[aheinig@smcme.edu](mailto:aheinig@smcme.edu).” Please do not send payment with registration packet - see COVID-19 Billing Procedure page for details.  
For more information: [mfsiinfo@smcme.edu](mailto:mfsiinfo@smcme.edu).

## COURSE DATES

9/16 - via Zoom at 6:00  
9/23 - via Zoom at 6:00  
9/25 - In Person Orientation  
9/30 - via Zoom at 6:00  
10/2 - In Person  
10/14 - via Zoom at 6:00  
10/23 - In Person  
10/28 - via Zoom at 6:00  
11/6 - In Person  
11/18 - via Zoom at 6:00  
12/4 - In Person

These dates are subject to change.



Attendance is mandatory for all sessions. This program is conducted partially via Zoom.

**Program Fee: \$350**  
**Deadline to apply:**  
**September 2, 2021**

A portion of the program fee (\$150) is non-refundable for participants who withdraw after September 16, 2021. The registration fee includes a copy of the Jones & Bartlett textbook, and the J&B Workbook. The J&B Exam Prep Book can be provided on a loan basis to students by request. Scholarships may be available for qualifying students. Please contact MFSI (207-844-2078) for more information.

**Course description:** This 60+/- hour course is designed to meet or exceed requirements of the Maine EMS identified standards for courses that lead to licensure for Instructor Coordinators, as well as the NFPA 1041 standard for Fire & Emergency Services Instructor I & II Professional Qualifications. Class time is spent on instructor roles, audience analysis, communication skills, the writing of objectives, simulations, and evaluation methods. Each student is required to prepare and deliver both a 10-minute and a 20-minute classroom presentation. This course is an advanced level of education and requires the use of a laptop or computer and access to the internet, with assignments to be completed online.

**Recognition/Credit & Preferred Prerequisites:** All students who successfully complete the course will receive a certificate of completion as meeting the NFPA 1041 standard for Fire & Emergency Services Instructor I & II Professional Qualifications. This course is designed for both Fire & EMS staff. For fire service members, the preferred prerequisites are: NFPA Fire Fighter I and II and 3 years of fire service experience. For EMS personnel, the preferred prerequisite is 3 years of emergency services experience. Please click [here](#) to view additional details about credit and reciprocity for EMS personnel. This document was produced by the Maine Bureau of EMS, and applies primarily to Fire & EMS Instructor I & II candidates who are interested in obtaining a Maine EMS Instructor Coordinator license.

# Registration Form

SMCC ID# \_\_\_\_\_ TODAY'S DATE \_\_\_\_\_

LAST NAME \_\_\_\_\_ FIRST \_\_\_\_\_ MIDDLE \_\_\_\_\_

BIRTH/OTHER NAME \_\_\_\_\_ E-MAIL \_\_\_\_\_

CELL PHONE \_\_\_\_\_ HOME PHONE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

COUNTY \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_

GENDER\*  FEMALE  MALE BIRTHDATE\* \_\_\_\_\_

MINOR RELEASE FORM REQUIRED FOR STUDENTS UNDER 18 YEARS OF AGE

ETHNIC GROUP\* (CHOOSE ONE)  HISPANIC/LATINO  NOT HISPANIC/LATINO

RACE\* (CHOOSE ALL THAT APPLY)  AMERICAN INDIAN OR ALASKA NATIVE  ASIAN  
 BLACK OR AFRICAN AMERICAN  WHITE  
 NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER

\*OPTIONAL – THIS INFORMATION IS USED FOR REPORTING PURPOSES ONLY

YOUR REASON FOR ENROLLING  DEGREE OR CERTIFICATE  PERSONAL ENRICHMENT  
 TRANSFER TO ANOTHER COLLEGE  SKILLS FOR EMPLOYMENT  OTHER

I HAVE BEEN A RESIDENT OF MAINE SINCE \_\_\_\_\_ (for non-educational purposes)  
 MONTH/YEAR

ARE YOU A U.S. CITIZEN?  YES  NO PROOF OF MAINE/US RESIDENCY REQUIRED TO QUALIFY FOR IN-STATE TUITION

DO YOU HAVE A HIGH SCHOOL DIPLOMA OR GED?  YES  NO

REGISTRATION YEAR \_\_\_\_\_ TERM  FALL  SPRING  SUMMER

COURSE CODE	COURSE NUMBER	COURSE SECTION	COURSE TITLE	CREDITS	A AUDIT R REPEAT	OFFICIAL USE
-------------	---------------	----------------	--------------	---------	---------------------	-----------------

			Fire & Emergency Services Instructor I & II.			
			Location (choose one):			
			York County (Kittery)			
			Cumberland County (Gorham)			
			Oxford County (Oxford)			
			Hancock County (Ellsworth)			

STUDENT SIGNATURE \_\_\_\_\_



*In Service Since 1948*

## **COVID-19 Billing Procedure**

In the past, MFSI has collected payment for programs and courses at the time of registration. However, given the increased likelihood of program cancellations due to the ongoing pandemic - and in an effort to avoid delays in departments/individuals/agencies receiving their reimbursement funds for canceled programs - we will not be collecting payment for any program until it has begun.

Please use this form to provide information about the intended payment method (whether it will be an individual or a fire department/other agency) so that MFSI can invoice the payer after the program's start date. We ask that you write legibly or type your responses. **Your application will not be considered complete without this form filled out in its entirety.**

**Payment method\*: Purchase order from fire department/municipality                      Personal check**

**Purchase order number (if applicable):**

**Payer (name/department name):**

**Candidate's name (if different from payer):**

**Course name:**

**Course location:**

**Payer's address for receipt of invoice:**

**Alternative contact method for payer (email, phone number, etc):**

This form, and all other registration materials, should be submitted to Anne Heinig at [aheinig@smccme.edu](mailto:aheinig@smccme.edu) or MFSI, ATTN: Anne Heinig, 19 Sewall Street, Brunswick, ME 04011.

If you have any questions about payment options or other billing concerns, please contact Melissa Turner at [mturner@smccme.edu](mailto:mturner@smccme.edu).

*\*Please note: MFSI cannot accept payments made via credit card.*

