



MAINE FIRE CHIEFS WORKSHOP

WHEN: *NEW DATES* FEBRUARY 10-11, 2024

WHERE: Aroostook County EMA Office at 158 Sweden Street, Caribou

The Maine Fire Chiefs Workshop was created to provide current, new and aspiring fire chiefs with an understanding of important considerations for the delivery of fire protection services in their community. The workshop will provide information to assist in the management and leadership of a fire department in Maine. *Class Size: 12 Minimum / 30 Maximum*

This workshop consists of eight (8) modules designed to be presented through 16 hours of contact time, typically on a weekend. It is possible to select individual or groups of modules to be presented according to your need.

Topics Include:

- Fire Chief's Role in Leadership
- Legal Aspects of Fire Protection
- Professionalism & Politics
- Fire Chief's Role in Coaching, Counseling, and Correcting
- Financial Management & Planning
- Training, Safety, and Risk Management
- Incident Management
- Community & Media Relations

To register, send completed forms to aheinig@smccme.edu

Fee for program: \$75 - ONLY A FEW SEATS AVAILABLE!

Questions? Contact Chief Darren Woods at dwoods@smccme.edu





Registration Form

SMCC ID# _____ TODAY'S DATE _____

LAST NAME _____ FIRST _____ MIDDLE _____

BIRTH/OTHER NAME _____ E-MAIL _____

CELL PHONE _____ HOME PHONE _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

COUNTY _____ SOCIAL SECURITY # (last 4 digits) _____

GENDER* FEMALE MALE

BIRTHDATE* _____

MINOR RELEASE FORM REQUIRED FOR STUDENTS UNDER 18 YEARS OF AGE

ETHNIC GROUP* (CHOOSE ONE) HISPANIC/LATINO NOT HISPANIC/LATINO

RACE* (CHOOSE ALL THAT APPLY) AMERICAN INDIAN OR ALASKA NATIVE ASIAN
 BLACK OR AFRICAN AMERICAN WHITE
 NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER

*OPTIONAL – THIS INFORMATION IS USED FOR REPORTING PURPOSES ONLY

YOUR REASON FOR ENROLLING DEGREE OR CERTIFICATE PERSONAL ENRICHMENT
 TRANSFER TO ANOTHER COLLEGE SKILLS FOR EMPLOYMENT OTHER

I HAVE BEEN A RESIDENT OF MAINE SINCE _____ (for non-educational purposes)
MONTH/YEAR

ARE YOU A U.S. CITIZEN? YES NO PROOF OF MAINE/US RESIDENCY REQUIRED TO QUALIFY FOR IN-STATE TUITION

DO YOU HAVE A HIGH SCHOOL DIPLOMA OR GED? YES NO

REGISTRATION YEAR _____ TERM FALL SPRING SUMMER

COURSE CODE	COURSE NUMBER	COURSE SECTION	COURSE TITLE	CREDITS	A AUDIT R REPEAT	OFFICIAL USE
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STUDENT SIGNATURE _____



In Service Since 1948

Program Billing Procedure

In the past, MFSI has collected payment for programs and courses at the time of registration. However, in an effort to avoid delays in departments/individuals/agencies receiving their reimbursement funds for canceled programs, we will not be collecting payment for any program until after it has begun.

Please use this form to provide information about the intended payment method (whether it will be an individual or a fire department/other agency) so that MFSI can invoice the payer after the program's start date. We ask that you write legibly or type your responses.

Your application will not be considered complete without this form filled out in its entirety.

Payment method*: Purchase order from fire department/municipality Personal check

Purchase order number (if applicable):

Payer (name/department name):

Candidate's name (if different from payer):

Course name:

Course location:

Payer's address for receipt of invoice:

Email address or phone number of payer (not candidate):

This form, and all other registration materials, should be submitted to Anne Heinig at aheinig@smccme.edu or MFSI, ATTN: Anne Heinig, 19 Sewall Street, Brunswick, ME 04011.

If you have any billing questions, please contact Nancy Russell at nrussell@smccme.edu.

**Please note: MFSI cannot accept payments made via credit card.*

