

ADVISORY COMMITTE REPORT



SOUTHERN MAINE COMMUNITY COLLEGE

The Maine Fire Service Institute is a department of SMCC located at the Midcoast campus on the Brunswick Landing. MFSI has been in service since 1948.



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MISSION STATEMENT

The mission of the Maine Fire Service Institute is to assist in the development of skills and abilities in support of Maine's Fire Service at the local, regional and state level in collaboration with the Fire Chiefs of Maine.

VISION STATEMENT

Partnering with the Fire Chiefs, Maine Fire Service Institute shall focus on customer service, quality, and safety. MFSI shall collaborate to deliver standardized and integrated training and education by leveraging technology, innovation and funding opportunities to meet the needs of a dynamic Fire Service.

June 1, 2024

SMCC/MFSI Advisory Committee Members:

Again, we are pleased to submit our annual report of fire training activities for your review. MFSI continues to see an increase in requests for fire training programs and support services throughout Maine. We believe we are meeting the expectation with the highest level of professionalism, and continue to seek ways and means to improve all aspects of our operation.

We are anticipating a smooth Pro Board site visit this summer. Pro Board extended our five-year reaccreditation for one year due to the COVID-19 Pandemic in 2020-2021. In addition, we will need to upgrade the Firefighter I & II curriculum to the new 2024 edition of NFPA 1010 Firefighter Professional Qualification and adopt the coinciding Jones & Bartlett Fundamentals of Firefighter, 5th edition, curriculum. We had a record year for certifications in 2023 in all three major curricula, which demonstrates the organization's commitment to the mission of fire training in Maine.

We have collaborated with several outside Pro Board agencies to assist us with professional qualifications to support Maine Fire Service professionals with career advancement. MFSI continues to plan more for the future. We are now part of a multi-agency cooperative training agreement with Maine Bureau of Labor, Maine Forest Service and the State Fire Marshal's Office to improve communications and training across the state of Maine. This has been one of the best collaborations to expand training across multidisciplines.

The staff and administration have worked hard on many projects to improve the organization and training at its core. We have implemented efficiencies at every level of the organization, thus making it more responsive, and able to function at the highest level. Our budgets remain strong in support of our mission. The future of organized fire training in Maine looks very positive with the implementation of a bi-annual training schedule per the feedback from the February 2024 focus group. We have begun our planning and will begin to implement the training schedule for Fire & Emergency Services Instructor and Fire Officer programs beginning July of this year.

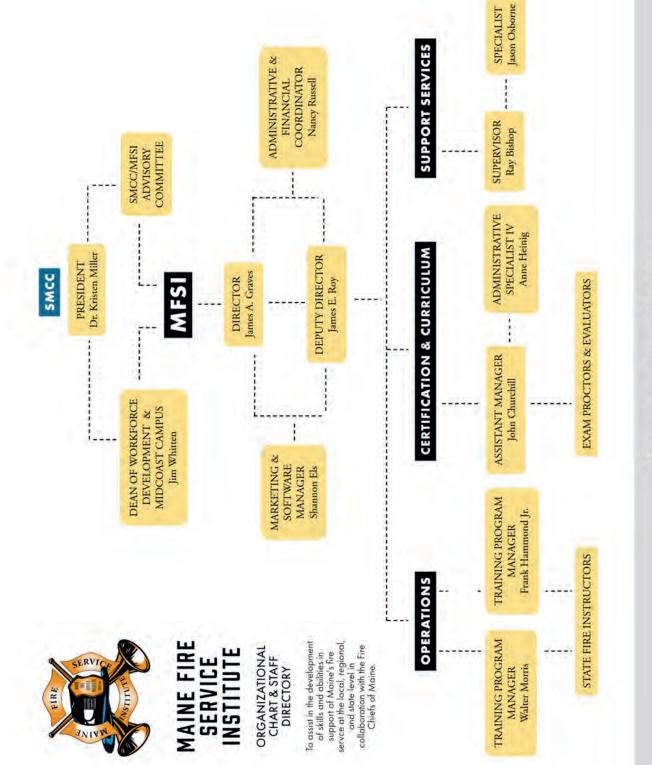
In closing, we thank you for your kind support and professional guidance in our mission's objectives and goals.

With the highest level of respect,

James A. Graves Director, MFSI 207-844-2078







Organizational Chart

MAINE FIRE SERVICE INSTITUTE STAFF DIRECTORY 2024

ADMINISTRATION

Director Jim Graves Office: 207-844-2078 Cell: 207-210-1196 jgraves@smccme.edu

FIRE

FIRE

Deputy Director Jim Roy

Office: 207-844-2076 Cell: 207-680-8064 jroy2@smccme.edu *Contact for Certification and Support Services*

ADMINISTRATIVE SUPPORT

Shannon Els Marketing & Software Manager Office: 207-844-2073 sels@smccme.edu Contact for Website & Tech Support Nancy Russell Administrative & Financial Coordinator Office: 207-844-2071 nrussell@smccme.edu Payments & Billing Inquiries MFSI Instructors: Payroll & Travel

CERTIFICATION & CURRICULUM

John Churchill Curriculum & Certification Assistant Manager Office: 207-844-2074 jchurchill@smccme.edu Contact for Text Scheduling

Anne Heinig Curriculum & Certification Administrative Specialist Office: 207-844-2077 aheinig@smccme.edu

Contact for Course Applications & Record Request Inquiries

SUPPORT SERVICES

Ray Bishop *Supervisor* Office: 207-844-2072 Cell: 207-205-2761 Warehouse: 207-844-2135 rbishop@smccme.edu **Jason Osborne** Specialist Cell: 207-317-2511 josborne@smccme.edu

Contact for Training Props/Equipment Scheduling and Deliveries

FIELD OPERATIONS

Frank Hammond Training Program Manager Cell: 207-852-8286 fhammond@smccme.edu Contract for Training Support, Requests & Instructors

SMCC Midcoast Campus Academic Building No. 150 19 Sewall St. Brunswick, ME 04011

SOUTHERN

COMMUNITY

COLLEGE

Phone: 207-844-2070 Fax: 207-844-2082 Email: msfiinfo@smccme.edu Website: mfsi.me.edu Facebook/mainefireserviceinstitute



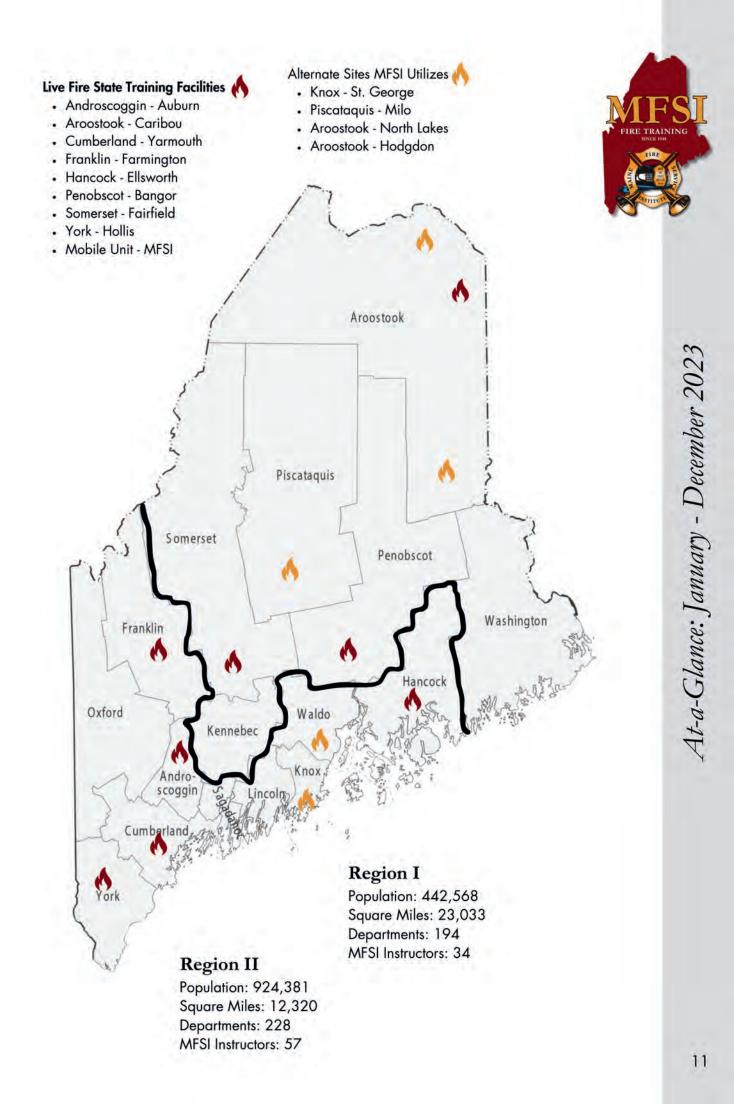
REGION I

| Population | Sq. Miles | Depts | |
|------------|-----------|-------|---------------------------------------------------------------|
| 152,640 | 3,556 | 46 | Penobscot - Pete Metcalf |
| 124,003 | 951 | 28 | Kennebec - Dave Groder |
| 67,237 | 6,829 | 33 | Aroostook - Darren Woods |
| 50,656 | 4,095 | 24 | Somerset - Jim Roy |
| 31,096 | 3,225 | 53 | Washington - Timothy Hernandez |
| 16,936 | 4,377 | 10 | Piscataquis - Mike Surdick Offshore Islands - Chris Farley |
| | | | |

REGION II

| Population | Sq. Miles | Depts | |
|------------|-----------|-------|------------------------------|
| 303,357 | 1,217 | 28 | Cumberland - Mike Robitaille |
| 212,691 | 1,271 | 29 | York - Roger Green |
| 111,532 | 497 | 14 | Androscoggin - VACANT |
| 58,276 | 2,175 | 34 | Oxford - Bill Dingee |
| 55,851 | 2,351 | 32 | Hancock - Ray Gale |
| 40,729 | 1,142 | 18 | Knox - Phil Meunier |
| 39,772 | 853 | 26 | Waldo - Phil Meunier |
| 36,868 | 370 | 10 | Sagadahoc - Chris McLaughlin |
| 35,466 | 700 | 19 | Lincoln - Paul Smeltzer |
| 29,839 | 1,744 | 18 | Franklin - Steve Bunker |
| | | | |







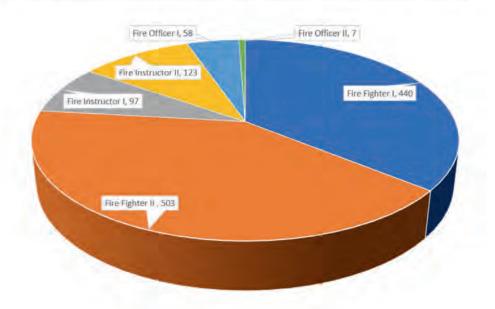
CERTIFICATION MANUAL

Should a candidate fail an exam, they have one (1) year within the most recent NFPA standard change to retest and will be eligible to test a total of three times. The candidate must wait 30 days before a retest can be granted. The retest may be scheduled by submitting a request to the Certification Manager at the MFSI office. [pg. 19 in MFSI Certification Manual, updated 2024]

Annual Cost to MFSI for Written Exams



| Financials for Written Exams rounded to nearest whole number | 2022 | 2023 |
|-------------------------------------------------------------------------|---------|----------|
| Cost to MFSI per Written Exam *software increased during fiscal year | \$14* | \$16* |
| Number of Exams Submitted | 349 | 1,228 |
| Total Cost to MFSI | \$4,886 | \$19,354 |
| Instructor Proctoring Assistance | \$1,993 | \$799 |
| Pro Board Registration Fees | \$3,608 | \$5,181 |





PRO

FIRE FIGHTER NFPA 1001

Fire Fighter I — 353 Provisional — 37 Basic Fire School — 209 Fire Fighter II — 340 Fire Fighter I & II ----- 693

FIRE & EMERGENCY SERVICES INSTRUCTOR NFPA 1041

Fire Instructor I – 94 Fire Instructor II – 88 **Fire Instructor I/II --- 183** Live Fire Instructor – 18 LF Instructor-in-Charge – 17



FIRE OFFICER NFPA 1021 Fire Officer I – 56

Fire Officer II — 11 Fire Officer I/II ---- 67





2023 WRITTEN EXAMS Total number of written exams - 1,228

Fire Fighter I - 440 tests Fire Fighter II - 503 tests Fire Instructor I - 97 tests Fire Instructor II - 123 tests Fire Officer I - 58 tests Fire Officer II - 7 tests

81% passed 70% passed 97% passed 72% passed 98% passed 71% passed

FIRE FIGHTER PRACTICAL SKILLS END TESTS

of skill test dates - 11
of Programs served - 26
Average # per test - 38
of testing candidates - 413
passing candidates - 382
Percent of Success - 92%

Hollis - 2 - 96 candidates Yarmouth - 3 - 106 candidates Bangor - 1 - 45 candidates Ellsworth - 2 - 40 candidates Farmington - 2 - 115 candidates North Lakes - 1 - 11 candidates



2024 (as of June 1) Running total of exams - 559

| Fire Fighter I - 168 | 71% passed |
|-------------------------|------------|
| Fire Fighter II - 116 | 62% passed |
| Fire Instructor I - 53 | 98% passed |
| Fire Instructor II - 58 | 77% passed |
| Fire Officer I - 87 | 99% passed |
| Fire Officer II - 3 | 67% passed |
| Fire Life Safety | |
| Educator - 10 | 80% passed |

Running Total of Retests - 64 50% passed



2023 Certification Data



WILDLAND (CHAPTER 21)

2023: 68 Certificates

2024 (as of May 15): 65 + 18 in process

MFSI-NFA Program Deliveries

- Incident Safety Officer NFA 00729 (2x) 31 Participants
- STICO O0455 (Ellsworth & Augusta) 43 Participants
- DMICO 00457 (Ellsworth & Augusta) 40 Participants
- Preparations for Initial Company Operations O0458 49 Participants
- Health & Safety Program Manager NFA O0722 20 Participants



Other NFA Deliveries

- Fire Investigation: First Responders F0770
- Fall In-State Weekend Cancelled Due to Low Enrollment
 - Health & Safety Program Manager
 - Exercising Skills Series: Exercising Leadership within Communities

WHAT REASONS AFFECT YOUR ABILITY TO ATTEND A NFA COURSE?

Survey conducted in 2023

Too far to travel - 43.65% - 55 Time commitment - 38.89% - 49 Unaware of the programs being offered - 32.54% - 41

None of the above - 19.84% - 25 Costs associated with program - 16.67% - 21 Other (please specify) - 7.14% - 9

- Already have taken the programs offered (5)
- Current staffing shortage no outside trainings
- Programs geared toward practical applications in how Maine responds
- Don't want to do it on the weekends

Lack of support from department - 6.35% - 8 Lack of interest in NFA Programs - 3.17% - 4





FIRE & EMERGENCY SERVICES INSTRUCTOR I/II

Fire Instructor I/II - Augusta - Bangor - Falmouth - Kittery - Calais (5) Fire Instructor II Bridge Live Fire Instructor/Live Fire Instructor-in-Charge - Bangor

FIRE OFFICER I & II

Fire Officer I Oxford Cancelled Due to Low Enrollment Fire Officer I - York - Brunswick - Bangor (3)

DRIVER OPERATOR

2023 Basic Pumps — 266 BPOC Train-the-Trainer — 3

2024 (as of May 1) Basic Pumps — 50 BPOC Train-the-Trainer — 0 EVDT – 636 EVDT Train-the-Trainer – 44

EVDT — 100 EVDT Train-the-Trainer — 0

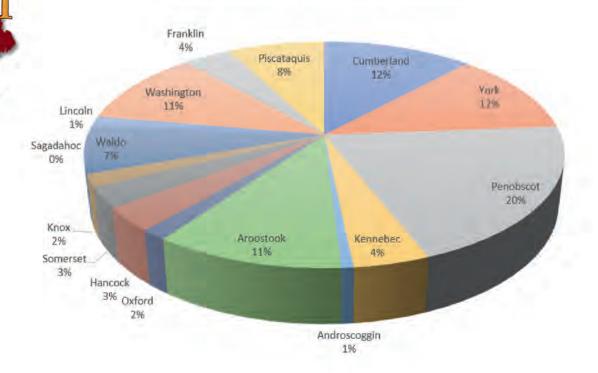
PARTNERSHIPS

VFIS/EVDT & EMS-VO Train-the-Trainer (Bangor) VFIS/EVDT & EMS-VO FDSOA Health & Safety Officer (Westbrook & Augusta) FDSOA Incident Safety Officer (Bangor)

PRACTICAL SKILLS EXAMINATIONS

(Aroostook) North Lakes - 11 Candidates (Cumberland) Yarmouth - 72 Candidates over two (2) testing days (Franklin) Farmington - 114 Candidates over two (2) testing days (Hancock) Ellsworth - 25 Candidates over two (2) testing days (Penobscot) Bangor - 45 Candidates (York) Hollis - 96 Candidates over two (2) testing days

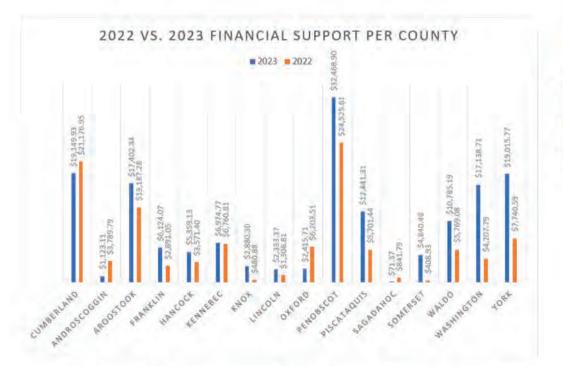
2023 FINANCIAL SUPPORT PER COUNTY



RECORD SCANNING PROJECT UPDATE

MFSI has scanned thousands of Maine firefighters' training records into a dedicated drive, fulfilling its responsibility to maintain copies of issued certifications under state law. Additionally, copies are backed up on the Pro Board certification registry and SMCC's secure database, ensuring the safety and accessibility of these records. Individuals looking to obtain a physical copy of their certificates on file can make a request and pay a \$10 processing fee, or at no cost via an electronic delivery.

| MFSI Instructor Operational Support Time & Travel Only - Not Supplies | 2022 | 2023 |
|--------------------------------------------------------------------------|-------------|-------------|
| n-house Equipment Testing & Maintenance | \$14,349.79 | \$30,865.86 |
| Training Prop Construction | \$2,086.95 | \$3,473.32 |
| Curriculum Development & Assessment | ÷. | \$1,916.77 |
| Assistance with Training Prop Transport | \$10,225.65 | \$16,492.32 |
| County Representatives | \$2,492.35 | \$3,104.35 |



| Sq. Miles | Population | County | 2022 | 2023 |
|-----------|------------|--------------|--------------|--------------|
| 1,217 | 303,357 | Cumberland | \$21,176.95 | \$19,149.93 |
| 1,271 | 212,691 | York | \$7,740.59 | \$19,015.77 |
| 3,556 | 152,640 | Penobscot | \$24,525.61 | \$32,468.90 |
| 951 | 124,003 | Kennebec | \$6,760.81 | \$6,974.77 |
| 497 | 111,532 | Androscoggin | \$3,789.79 | \$1,123.11 |
| 6,829 | 67,237 | Aroostook | \$13,187.28 | \$17,402.34 |
| 2,175 | 58,276 | Oxford | \$6,203.51 | \$2,415.71 |
| 2,351 | 55,851 | Hancock | \$3,571.40 | \$5,359.13 |
| 4,095 | 50,656 | Somerset | \$408.93 | \$4,840.47 |
| 1,142 | 40,729 | Knox | \$480.88 | \$2,880.30 |
| 853 | 39,772 | Waldo | \$5,769.08 | \$10,785.19 |
| 370 | 36,868 | Sagadahoc | \$841.79 | \$71.37 |
| 700 | 35,466 | Lincoln | \$1,308.81 | \$2,333.37 |
| 3,225 | 31,096 | Washington | \$4,207.79 | \$17,138.71 |
| 1,744 | 29,839 | Franklin | \$2,891.05 | \$6,124.07 |
| 4,377 | 16,936 | Piscataquis | \$5,701.44 | \$12,441.31 |
| | | | \$110,587.71 | \$160,524.45 |

| Other Training Support Costs | 2022 | 2023 |
|------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|
| Fiscal Year July 1 - June 30 | | |
| Textbooks & Exam Preparation | \$23,360.17 | \$53,392.46 |
| Central Fleet | \$60,491.00 | \$53,057.33 |
| Insurance | \$24,033.14 | \$31,091.50 |
| Trailer & Equipment Annual Inspections and Testing: i.e. hoses, ladders, trailers, fire extinguishers, air compressors, etc. | \$12,756.58 | \$7,864.38 |

2022 vs. 2023 Financial Support Comparison



ANDROSCOGGIN - REGION II

County Representative VACANT Population - 111,532 Square Miles - 497 Departments - 14

Fire Fighter (BFS, FF I & II, Prop Support)

Instructor Costs ----- none No. of Firefighters Served ----- 0

Fire & Emergency Services Instructor (FI 1/II, LFI-LFIIC)

Instructor Costs ----- none No. of Firefighters Served ----- 0

Fire Officer (FO I & II, Simulations)

Instructor Costs ----- none No. of Firefighters Served ----- 0

Driver Operator (BPOC, APOC, EVDT, RWS)

| Instructor Costs | \$694.88 |
|----------------------------|----------|
| No. of Firefighters Served | 5 |

| Training Props | Frequency | Miles | Cost |
|----------------|-----------|-------|----------|
| Deliveries | 15 | 361 | \$211.19 |
| Retrievals | 15 | 371 | \$217.04 |



Total Financial Support = \$1,123.11



Fire Instructor II Bridge, 2023

AROOSTOOK - REGION I

County Representative Chief Darren Woods dwoods@smccme.edu Population - 67,237 Square Miles - 6,829 Departments - 33



| Fire Fighter | (BFS, FF | 1 & II, Prop | Support) |
|--------------|----------|--------------|----------|
|--------------|----------|--------------|----------|

| Instructor Costs | \$12,429.28 |
|----------------------------|-----------------|
| No. of Firefighters Served | 58 |

Fire & Emergency Services Instructor (FI 1/II, LFI-LFIIC)

Instructor Costs ----- none No. of Firefighters Served ----- 0

Fire Officer (FO I & II, Simulations)

| Instructor Costs | none |
|----------------------------|------|
| No. of Firefighters Served | 0 |

Driver Operator (BPOC, APOC, EVDT, RWS)

| Instructor Costs | \$2,574.56 |
|----------------------------|------------|
| No. of Firefighters Served | 16 |

| Training Props | Frequency | Miles | Cost |
|----------------|-----------|-------|------------|
| Deliveries | 8 | 2050 | \$1,199.25 |
| Retrievals | 8 | 2050 | \$1,199.25 |



Total Financial Support = \$17,402.34



Fire Fighter I & II - North Lakes, 2023



CUMBERLAND - REGION II

County Representative Chief Mike Robitaille mrobitaille@smccme.edu Population - 303,357 Square Miles - 1,217 Departments - 28

Fire Fighter (BFS, FF I & II, Prop Support)

| Instructor Costs | \$795.23 |
|----------------------------|----------|
| No. of Firefighters Served | 64 |

Fire & Emergency Services Instructor (FI 1/II, LFI-LFIIC)

Instructor Costs ------ \$7,635.25 No. of Firefighters Served ----- 26

Fire Officer (FO I & II, Simulations)

| Instructor Costs | \$6,522.37 |
|----------------------------|------------|
| No. of Firefighters Served | 18 |

Driver Operator (BPOC, APOC, EVDT, RWS)

| Instructor Costs | \$2,309.87 |
|----------------------------|----------------|
| No. of Firefighters Served | 35 |

| Training Props | Frequency | Miles | Cost |
|----------------|-----------|-------|----------|
| Deliveries | 71 | 1676 | \$980.46 |
| Retrievals | 65 | 1550 | \$906.75 |



Total Financial Support = \$14,688.61



FRANKLIN - REGION II

County Representative Steve Bunker sbunker@smccme.edu Population - 29,839 Square Miles - 1,744 Departments - 18



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Fire Fighter (BFS, FF I & II, Prop Support)

| Instructor Costs | \$4,087.23 |
|----------------------------|------------|
| No. of Firefighters Served | 33 |

Fire & Emergency Services Instructor (FI 1/II, LFI-LFIIC)

Instructor Costs ----- none No. of Firefighters Served ----- 0

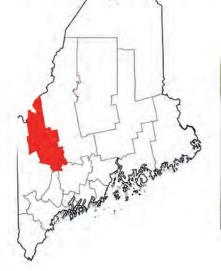
Fire Officer (FO I & II, Simulations)

| Instructor Costs | none |
|----------------------------|------|
| No. of Firefighters Served | 0 |

Driver Operator (BPOC, APOC, EVDT, RWS)

| Instructor Costs | \$1,395.67 |
|----------------------------|------------|
| No. of Firefighters Served | 25 |

| Training Props | Frequency | Miles | Cost |
|----------------|-----------|-------|----------|
| Deliveries | 9 | 653 | \$382.01 |
| Retrievals | 6 | 443 | \$259.16 |



Total Financial Support = \$6,124.07



FF in Farmington, 2023



HANCOCK - REGION II

County Representative Ray Gale rgale@smccme.edu Population - 55,851 Square Miles - 2,351 Departments - 32

Fire Fighter (BFS, FF I & II, Prop Support)

| Instructor Costs | \$649.28 |
|----------------------------|----------|
| No. of Firefighters Served | 41 |

Fire & Emergency Services Instructor (FI 1/II, LFI-LFIIC)

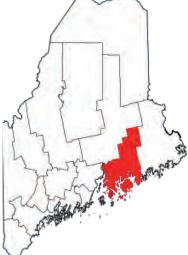
Fire Officer (FO I & II, Simulations)

| Instructor Costs | none |
|----------------------------|------|
| No. of Firefighters Served | 0 |

Driver Operator (BPOC, APOC, EVDT, RWS)

| Instructor Costs | \$1,395.23 |
|----------------------------|------------|
| No. of Firefighters Served | 25 |

| Training Props | Frequency | Miles | Cost |
|----------------|-----------|-------|------------|
| Deliveries | 23 | 2,951 | \$1,726.34 |
| Retrievals | 21 | 2,715 | \$1,588.28 |



Total Financial Support = \$5,359.13



KENNEBEC - REGION I

County Representative Chief Dave Groder dgroder@smccme.edu Population - 124,003 Square Miles - 951 Departments - 28



Fire Fighter (BFS, FF I & II, Prop Support)

| Instructor Costs | none |
|----------------------------|------|
| No. of Firefighters Served | 0 |

Fire & Emergency Services Instructor (FI 1/II, LFI-LFIIC)

| Instructor Costs | | \$4,587.49 |
|-------------------|-------------|----------------|
| No. of Firefighte | rs Served - | 26 |

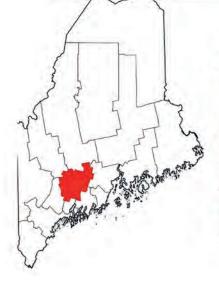
Fire Officer (FO I & II, Simulations)

| Instructor Costs | none |
|----------------------------|------|
| No. of Firefighters Served | 0 |

Driver Operator (BPOC, APOC, EVDT, RWS)

| Instructor Costs | \$1,727.98 |
|----------------------------|------------|
| No. of Firefighters Served | 28 |

| Training Props | Frequency | Miles | Cost |
|----------------|-----------|-------|----------|
| Deliveries | 14 | 591 | \$345.74 |
| Retrievals | 13 | 536 | \$313.56 |



Total Financial Support = \$6,974.77



NFA Course - Augusta, 2023



KNOX - REGION II

County Representative Chief Phil Meunier pmeunier@smccme.edu Population - 40,729 Square Miles - 1,142 Departments - 18

Fire Fighter (BFS, FF I & II, Prop Support)

Instructor Costs ------ \$1,850.00 No. of Firefighters Served ----- 7

Fire & Emergency Services Instructor (FI 1/II, LFI-LFIIC)

Instructor Costs ----- none No. of Firefighters Served ----- 0

Fire Officer (FO I & II, Simulations)

Instructor Costs ----- none No. of Firefighters Served ----- 0

Driver Operator (BPOC, APOC, EVDT, RWS)

| Instructor Costs | \$816.18 |
|----------------------------|----------|
| No. of Firefighters Served | 11 |

| Training Props | Frequency | Miles | Cost |
|----------------|-----------|-------|----------|
| Deliveries | 4 | 183 | \$107.06 |
| Retrievals | 4 | 183 | \$107.06 |



Total Financial Support = \$2,880.30



MFSI Instructor Sullivan - KCFTA, 2023

LINCOLN - REGION II

County Representative Chief Paul Smeltzer psmeltzer@smccme.edu Population - 35,466 Square Miles - 700 Departments - 19



| | er (BFS, FF I & II, Prop Support) | |
|--|-----------------------------------|--|
|--|-----------------------------------|--|

| Instructor Costs | \$1,399.41 |
|----------------------------|------------|
| No. of Firefighters Served | 22 |

Fire & Emergency Services Instructor (FI 1/II, LFI-LFIIC)

Instructor Costs ----- none No. of Firefighters Served ----- 0

Fire Officer (FO I & II, Simulations)

| Instructor Costs | none |
|----------------------------|------|
| No. of Firefighters Served | 0 |

Driver Operator (BPOC, APOC, EVDT, RWS)

| Instructor Costs | \$613.38 |
|----------------------------|--------------|
| No. of Firefighters Served | 27 |

| Training Props | Frequency | Miles | Cost |
|----------------|-----------|-------|----------|
| Deliveries | 9 | 274 | \$160.29 |
| Retrievals | 9 | 274 | \$160.29 |



Total Financial Support = \$2,333.37



SUV Car Fire Prop - Boothbay, 2023



OXFORD - REGION II

County Representative Bill Dingee bdingee@smccme.edu Population - 58,276 Square Miles - 2,175 Departments - 34

Fire Fighter (BFS, FF I & II, Prop Support) Instructor Costs \$958.38 No. of Firefighters Served 25

Fire & Emergency Services Instructor (FI 1/II, LFI-LFIIC)

Instructor Costs ----- none No. of Firefighters Served ----- 0

Fire Officer (FO I & II, Simulations)

Instructor Costs ------ none No. of Firefighters Served ----- 0

Driver Operator (BPOC, APOC, EVDT, RWS)

| Instructor Costs | \$601.47 |
|----------------------------|--------------|
| No. of Firefighters Served | 22 |

| Training Props | Frequency | Miles | Cost |
|----------------|-----------|-------|----------|
| Deliveries | 12 | 716 | \$418.86 |
| Retrievals | 12 | 747 | \$437.00 |



Total Financial Support = \$2,415.71



BPOC - Fryeburg, 2022

PENOBSCOT - REGION I

County Representative Chief Pete Metcalf pmetcalf@smccme.edu Population - 152,640 Square Miles - 3,556 Departments - 46



Fire Fighter (BFS, FF I & II, Prop Support)

| Instructor Costs | \$4,044.79 |
|----------------------------|----------------|
| No. of Firefighters Served | 80 |

Fire & Emergency Services Instructor (FI 1/II, LFI-LFIIC)

| Instructor Costs | \$9,789.65 |
|----------------------------|----------------|
| No. of Firefighters Served | 43 |

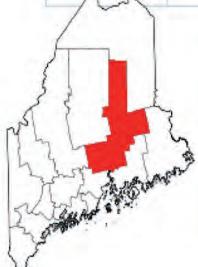
Fire Officer (FO I & II, Simulations)

| Instructor Costs | \$2,357.13 |
|----------------------------|------------|
| No. of Firefighters Served | 18 |

Driver Operator (BPOC, APOC, EVDT, RWS)

| Instructor Costs | \$8,007.76 |
|----------------------------|----------------|
| No. of Firefighters Served | 118 |

| Training Props | Frequency | Miles | Cost |
|----------------|-----------|-------|------------|
| Deliveries | 61 | 7,279 | \$4,258.22 |
| Retrievals | 57 | 6,857 | \$4,011.35 |



Total Financial Support = \$32,468.90



EVDT in Carmel, 2023



PISCATAQUIS - REGION I

County Representative Mike Surdick fsurdick@smccme.edu Population - 16,936 Square Miles - 4,377 Departments - 10

Fire Fighter (BFS, FF I & II, Prop Support) Instructor Costs \$9,822.38 No. of Firefighters Served 27 Fire & Emergency Services Instructor (FI I/II, LFI-LFIIC) Instructor Costs none No. of Firefighters Served 0

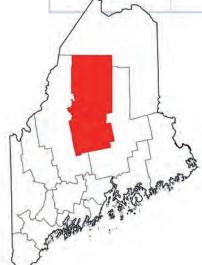
Fire Officer (FO 1 & II, Simulations)

Instructor Costs ------ none No. of Firefighters Served ----- 0

Driver Operator (BPOC, APOC, EVDT, RWS)

Instructor Costs ------ \$961.62 No. of Firefighters Served ----- 21

| Training Props | Frequency | Miles | Cost |
|----------------|-----------|-------|----------|
| Deliveries | 13 | 1,529 | \$894.47 |
| Retrievals | 11 | 1,304 | \$762.84 |



Total Financial Support = \$12,441.31



Live Fire Training in Milo, 2023

SAGADAHOC - REGION II

County Representative Chief Chris McLaughlin cmaclaughlin@smccme.edu Population - 36,868 Square Miles - 370 Departments - 10



Fire Fighter (BFS, FF I & II, Prop Support)

| Instructor Costs | none |
|----------------------------|----------|
| No. of Firefighters Served | 0 |

Fire & Emergency Services Instructor (FI 1/II, LFI-LFIIC)

Instructor Costs ----- none No. of Firefighters Served ----- 0

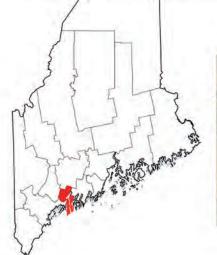
Fire Officer (FO | & II, Simulations)

| Instructor Costs | none |
|----------------------------|------|
| No. of Firefighters Served | 0 |

Driver Operator (BPOC, APOC, EVDT, RWS)

Instructor Costs none No. of Firefighters Served ----- 0

| Training Props | Frequency | Miles | Cost |
|----------------|-----------|-------|---------|
| Deliveries | 7 | 62 | \$36.27 |
| Retrievals | 7 | 60 | \$35.10 |



Total Financial Support = \$71.37



Bath FFs attend Incident Safety Officer in Westbrook



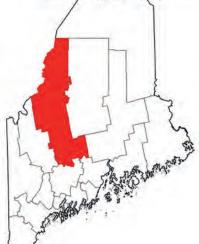
SOMERSET - REGION I

County Representative Jim Roy jroy2@smccme.edu Population - 50,656 Square Miles - 4,095 Departments - 24

| Fire Fighter (BFS, FF I & II, Prop Support) Instructor Costs No. of Firefighters Served | | |
|-----------------------------------------------------------------------------------------------|------------|--|
| Fire & Emergency Services Instructor (FI 1/II, | LFI-LFIIC) | |
| Instructor Costs No. of Firefighters Served | | |
| Fire Officer (FO I & II, Simulations) | | |
| Instructor Costs No. of Firefighters Served | none O | |
| Driver Operator (BPOC, APOC, EVDT, RW | S) | |
| Instructor Costs | \$953.54 | |

No. of Firefighters Served ----- 16

| Training Props | Frequency | Miles | Cost |
|----------------|-----------|-------|----------|
| Deliveries | 8 | 528 | \$308.88 |
| Retrievals | 8 | 528 | \$308.88 |



Total Financial Support = \$4,840.47



EVDT/VFIS in Athens, MFSI Instructor Schmidt, 2024

WALDO - REGION II

County Representative Chief Phil Meunier pmeunier@smccme.edu Population - 39,772 Square Miles - 853 Departments - 26



Fire Fighter (BFS, FF I & II, Prop Support)

| Instructor Costs | \$7,536.80 |
|----------------------------|----------------|
| No. of Firefighters Served | 48 |

Fire & Emergency Services Instructor (FI 1/II, LFI-LFIIC)

Instructor Costs ----- none No. of Firefighters Served ----- 0

Fire Officer (FO I & II, Simulations)

| Instructor Costs | none |
|----------------------------|------|
| No. of Firefighters Served | 0 |

Driver Operator (BPOC, APOC, EVDT, RWS)

| Instructor Costs | \$2,711.35 |
|----------------------------|------------|
| No. of Firefighters Served | 50 |

| Training Props | Frequency | Miles | Cost |
|----------------|-----------|-------|----------|
| Deliveries | 6 | 459 | \$268.52 |
| Retrievals | 6 | 459 | \$268.52 |



Total Financial Support = \$10,785.19



Evaluator Chief Tom Johnston at Practical Skills Exam, 2023



WASHINGTON - REGION I

County Representative Timothy Hernandez thernandez@smccme.edu Population - 31,096 Square Miles - 3,225 Departments - 53

| Fire Fighter (BFS, FF I & II, Prop Support) | |
|------------------------------------------------|------------------|
| Instructor Costs No. of Firefighters Served | \$7,995.74 25 |
| Fire & Emergency Services Instructor (FI 1/II, | LFI-LFIIC) |
| Instructor Costs No. of Firefighters Served | \$7,067.46 17 |
| Fire Officer (FO I & II, Simulations) | |
| Instructor Costs | none |

No. of Firefighters Served ----- 0

Driver Operator (BPOC, APOC, EVDT, RWS)

| Instructor Costs | \$1,579.43 |
|----------------------------|----------------|
| No. of Firefighters Served | 20 |

| Training Props | Frequency | Miles | Cost |
|----------------|-----------|-------|----------|
| Deliveries | 2 | 424 | \$248.04 |
| Retrievals | 2 | 424 | \$248.04 |



Total Financial Support = \$17,138.71



YORK - REGION II

County Representative Roger Green rgreen@smccme.edu Population - 212,691 Square Miles - 1,271 Departments - 29

Fire Fighter (BFS, FF I & II, Prop Support)

| Instructor Costs | \$4,722.04 |
|----------------------------|------------|
| No. of Firefighters Served | 48 |

Fire & Emergency Services Instructor (FI 1/II, LFI-LFIIC)

| Instructor Costs | \$5,027.73 | |
|----------------------------|------------|----|
| No. of Firefighters Served | | 25 |

Fire Officer (FO I & II, Simulations)

| Instructor Costs | \$3,315.20 |
|----------------------------|------------|
| No. of Firefighters Served | 20 |

Driver Operator (BPOC, APOC, EVDT, RWS)

| Instructor Costs | \$2,850.30 | |
|----------------------------|------------|--|
| No. of Firefighters Served | 72 | |

| Training Props | Frequency | Miles | Cost |
|----------------|-----------|-------|------------|
| Deliveries | 48 | 2,714 | \$1,587.69 |
| Retrievals | 45 | 2,586 | \$1,512.81 |



Total Financial Support = \$19,015.77







STRATEGIC GOAL #1: CERTIFICATION

- Ensure Pro Board Accreditation is secure at all times.
 On target for reaccreditation this summer, awaiting site visit planning.
- Transition to paperless written and skills exams Successful transition to written exams competed with no major issues.
- Continue to scan physical archive into virtual database with remote backup Significant efforts made - expected to be completed by Fall 2024
- Establish exam fees to support software for all processes On hold: been granted permission to use funding source through Maine Fire Commission.

STRATEGIC GOAL #2: ADMINISTRATION

- Work with stakeholders to improve Maine's fire training model Refer to Focus Group results and implement bi-annual program schedule.
- Improve communications, both internal and external Addition of a new email platform along with text communications and constant use of the Maine Fire Chiefs email list increases communications with fire service.
- Streamline processes to make more efficient Ongoing improvements.
- Assistance to Firefighters Grant (AFG) opportunities MFSI held off on applying for an AFG Grant this year. MFSI felt the several open grants needed to be closed out to relieve some labor time before seeking further opportunities. MFSI was able to secure over 1.9 million dollars in 9 years.

STRATEGIC GOAL #3: SUPPORT SERVICES

- Work to have a new maintenance and storage facility built at MFSI HQ SMCC secured Congressional Funding Grant to assist MFSI with the construction of storage and maintenance facility.
- Increased demand and ability to meet that demand MFSI meets demands for props/equipment with assistance from SFI's that come in when needed.
- Create preventative maintenance schedule for fleet of trailers and replacement schedule for sustainability - Significant progress made - trailers and props are entered into a software management system (GigaTrak) and efforts are ongoing with capital maintenance and improvement plans.

STRATEGIC GOAL #4: FIELD OPERATIONS

- Work to create more opportunities for instructor training and professional development - Small advances made - significant amount of work remains.
- Improve Maine State Fire Officer Academy to better match the job First FO II academy will be held in summer at MFSI - more to be shared.
- Improve Fire Instructor Program Constant improvements made on these programs and success rate has increased.
- Create Live Fire Training Supervisor and Instructor Program
 Accomplished to the highest order two (2) State of Maine certified
 programs held with close to 100% success rate. Feedback has been
 positive and programs will be offered once annually around the state.









A partnership with Maine Fire Service Institute

 TRAIN-THE-TRAINER

 SCBA

 Air

 MANAGEMENT

 TRAINER



MFSI is embarking on state and municipal fire instructor trainings on our new equipment. Please contact departments to reserve a seat at a session.



Sessions are limited to six (6) participants. Every candidate will need to complete the maze in order to show proficiency and confidence along with their skill level. Failure to complete such tasks will prevent the candidate from being an approved TtT instructor on this prop.

The Black Maze is currently under a full refurbishment at Maine Trailer in Hermon. We expect it back in late spring and to get a few more years out of the training trailer. We thank the good people of Maine Trailer for seeing the value in assisting with this very important firefighter training asset.



Train-the-Trainers for the new Symtech SUV vehicle fire prop will follow in the summer. Contact Deputy Director Jim Roy.



WELCOMING NEW INSTRUCTORS

MFSI hired seven State Fire Instructors in October 2023. New Instructor Orientation was held in January 2024 at MFSI. Orientation weekends are designed to assist new MFSI State Fire Instructors with knowledge of the organization, the process of fire instruction paperwork and payroll, along with welcoming them into the ideals of Maine fire training.

Doug Belletete – Ellsworth Dan Brooks - Winthrop Vincenzo Carciofolo – Biddeford Benjamin Caron – Windham William Dingee – Denmark Andrew Guerrette – Frenchville Kenneth O'Bar – Caribou Tony Ramsdell – Princeton



INSTRUCTOR CADRE SUPPORT & DEVELOPMENT

Recruitment = \$8,183.15 75th Anniversary Workshop & Celebration Dinner = \$34,438.92 Instructor Development = \$11,599.91 Train-the-Trainers: BPOC, Car Fire Prop, VFIS/EVDT Others: DMICO, FDIC Conference, FDSOA ISO, LFI/LFIIC, Wreck Masters

CELEBRATING 75 YEARS & INSTRUCTORS DURING SFI WEEKEND IN OCTOBER 2023

MFSI State Fire Instructors trained on several fire training props and trailers to become proficient with them in support of local training efforts. The new Red SCBA Air Management Maze Trailer, and the new Forced Entry Trailers were spotlighted.

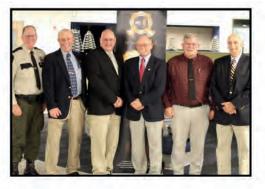
> Mission Award Senior SFI Donald Robishaw

Mentorship Award Senior SFI Darren Woods

> Drive Award SFI Alan Stewart

Rising Star Award SFI Francis "Mike" Surdick

Hidden Talent Award Senior SFI Chris Poremby





EMAIL & TEXTING SERVICE

MFSI is now using Constant Contact to replace the previously used listserv system in order to send email communication and updates to both General subscribers as well as MFSI Instructors. This summer, MFSI Instructors can opt-in to text alerts to get notified when there are job alerts and other news.

INSTRUCTOR QUARTERLY MEETINGS

Director Graves is hosting quarterly zoom meetings open to all MFSI Instructors to keep communication channels open and provide instructors an opportunity to connect with administration and instructors across counties. The next virtual meeting is set for Tuesday, June 11 at 2:00pm and 6:00pm.

LETTER OF INTENT

The 2024-25 Letter of Intent will be sent out June 15 with a July 15 deadline. This year's LOI will include a refresher on the job requirements and commitments of state fire instructors, Code of Conduct, and Job Hazards.



MAINE FIRE CHIEFS ASSOCIATION

Support of Annual Conference - \$8,941.94 2023 Fire Chiefs' Workshops - \$803.73 2023: 11 Participants 2024: 49 Participants



In Manue Fore Chiefe Workshop was remared to previde currence new and appening free shorts and another trading of important considerations for the delayery of for protection arrayous in their summaters. The workshop will provide indemnition in noise in the monagement and landrular







Maine Fire Service Institute Published by Shannon Els • May 21 at 8:30 AM · O ...

FROM THE FIELD: State Fire Instructor Mike Surdick reports, "What a fun and exciting training day at the Milo Fire training facility in Milo with lots accomplished! We had high school Fire Fighter I & II programs from Tri-County Technical Center (7 students) led by Bill Wentworth & Lincoln Region 3 (2) led by Rick Smart. Etna Fire had 2 students to finish an in-house basic fire school, and we finished propane burns for the Sebec Basic Fire School (5 students from 4 departmen... See more



FACEBOOK STORIES FROM INSTRUCTORS

SFI Mike Surdick shares stories from the field to highlight the amount of training conducted in Piscataquis county. SFI Darren Woods, Vicki Schmidt, and contribute to help highlight all the work around the state. *Left:* A recent post showcasing the multi-generational and family nature of the fire service.



This training was a family affair. Instructor Kim Tracy had his grandson in attendance for TCTC, while mom Krystal watched on taking pictures. She used to be an engine operator and did it while pregnant. Chief Tim Hall from Etna was in attendance with his son to finish BFS. Instructor Mike Surdick was in attendance with wife Heather on Milo Firefighters' Auxiliary.

Pictured together: MFSI instructors Dan Brooks, Kim Tracy, Mike Surdick, Adam Burgess, Dylan Cyr, also pictured assistant instructor Chief Tim Hall. Not pictured: MFSI Training Program Manager Frank Hammond.

MFSI had mutual aid from Milo, Lagrange, and Etna Fire departments for apparatus and general assistance, and the Milo Firefighter's Auxiliary (Jessica Glidden, Heather Lewis-Surdick). Lagrange, Maine Fire Department Etna Volunteer Fire And Rescue

Below: Practical Skills Exam in Bangor, 2023 Top Right: BPOC - with SFI Cory Wyman Bottom Right: MFSI Instructor Weekend with SFI Watson, Johnston, Robishaw, and Stewart







REQUEST FOR PROGRAM COORDINATORS

MFSI can help get the word out about Fire Fighter I & II programs. We often get field inquiries from the public about how to become a firefighter.

- 1. Visit MFSI Website at mfsi.me.edu
- 2. Under Fire Training Certification
- 3. Select Fire Fighter
- 4. Scroll to bottom of page
- 5. Submit the following information. Questions? Contact Shannon Els.

FOR PROGRAM COORDINATOR USE ONLY: Fire Fighter I & II Training Notification

This form is to be used by Program Coordinators to report Fire Fighter trainings across the state so that MFSI can help inform interested candidates on where/when trainings occur. For more program and curriculum support, contact the Certification Office via Deputy Director, Jim Roy or Certification Program Manager, John Churchill.

Type of Training (Required)

- Fire Fighter I
- Fire Fighter II
- Fire Fighter I & II
- Basic Fire School

Location of Training / County (Required)

Estimated Application Deadine (Date) (Required)

mm/dd/yyyy

Estimated Program Start (Month/Year) (Required)

Estimated Program End (Month/Year) (Required)

Program Coordinator (Required)

Email (Required)

Enter Email

Confirm Email

Last

Phone

Flyer to be Shared by MFSI

Choose File No file chosen

Max, file size: 50 MB.



Applications Due Friday, 28 June 2024 Limited to 18 Candidates

No exceptions will be made. MFSI reserves the right to limit the number of accepted applicants per department. Participants must adhere to all safety guidelines in place during the program.

Point of Contact: Frank Hammond Jr. Training Program Manager 207-852-8286 | fhammond@smccme.edu

Live Fire Instructor/Live Fire Instructor-In-Charge

MFSI is partnering with Scarborough and Yarmouth Fire Departments to offer this 32 +/- hour, Maine-only certificate program.

> Orientation: 01 August 2024 Scarborough Fire Department Headquarters at 639 US-1 Thursday Evening, 1800 hours

Time to Complete Online Modules 02 August - 13 September @ 2359 hrs

Operations: 26-29 September 2024 Yarmouth Fire HQ & Training Facility Details Provided During Orientation In-Person Daily 0800-1700

Applications must include:

- SMCC/MFSI Application Form
- SMCC/MFSI Billing Form
- Signed Permission to Participate Form
- Recommendation Letter from Fire Chief
- Proof of Fire Fighter I & II
- Proof of Fire Instructor I/II
- 3+ years of demonstrated Fire Instructor Experience

Fee: \$500/person in-state \$1000/person out-of-state

Send registration to:

ATTN: Anne Heinig aheinig@smccme.edu 19 Sewall Street Brunswick, ME 04011



FIRE & EMERGENCY SERVICES INSTRUCTOR I/II

Fire Instructor I/II - York County - Fall* Fire Instructor I/II - Lincoln/Knox County - Fall* Live Fire Instructor/Instructor-in-Charge - Cumberland County - Summer/Fall

*Flyers for Fall 2024 programs will be published in July.

FIRE OFFICER I & II

2024 Schedule Fire Officer I - Cumberland County - Fall* Fire Officer I - Kennebec County - Fall* FOII Academy - MFSI - Summer (Full)

Update: MFSI has removed the option for departments to request Instructor & Officer courses. In its place, MFSI is implementing an annual schedule for the next few years that seeks to meet statenide needs.

Tentative 2025 Schedule FOI – Aroostook County FOI – Hancock County FOII Academy – Penobscot County FOIII – Kennebec County

Tentative 2026 Programs FOI - York County FOI - Penobscot County FOI - Cumberland County FOI – Franklin County FOII - Cumberland County



NATIONAL FIRE ACADEMY

Sept 21-22: NFA Weekend @ MFSI

- Decision-Making for Initial Company Operations F0457
- Incident Command System and Resource Management for Fire Service F0376

April 26-27, 2025 - Maine/Florida State Weekend @ NFA

 Courses announced: W0146, W0296, W0443, W0457 (DMICO), W0523, W0634, W0722 (Incident Safety Officer)

May 12 - 17, 2026 - NFA 6-Day: Leadership in Supervision Series

2024 PRACTICAL SKILLS END TESTS

Farmington - May 22 (62 Candidates) Hollis - June 1 -Hollis - June 2 -Ellsworth - June 15 Bangor - September 21 Yarmouth - November 15

Point-of-Contact: John Churchill





Focus Group on Maine Fire Training

February 2024

Preface

Over the past two years, MFSI's administration has observed a significant increase in at all levels. This demand has created a noteworthy strain on the organization in our attempts to meet the requests for programs, training props and equipment. These requests will not be slowing down anytime soon, in fact, it is growing daily. We see this as being driven by myriad of factors.

- ➢ A cultural change in the Maine Fire Service
- Significant level of retiring veteran firefighters throughout the state
- > Departments shifting from volunteer to full time staff
- Volunteer turnover
- Delayed training due to the pandemic
- Technology advancements

The result is significant stress on MFSI and our staff. In some cases, we have seen a 400% increase in program demand, a 50% increase in firefighter skills exams, and a significant increase in requests for props, especially the forced entry system (FETS) and Air Management Maze training trailers. With a full-time staff comprised of five (5) subject matter experts and five (5) support roles, we are struggling to meet this current surge in demand. We have called upon a few State Fire Instructors to assist as their time allows. However, these same factors are impacting our instructor cadre, as their departments grapple with these same issues.

Failures have occurred in our attempts to meet this demand that are unacceptable to the administration and indirect costs have been incurred. The lack of Train the Trainers and instructor development on critical skills, including skill evaluations, is of great concern. We have witnessed several close calls which could have resulted in an injury. We need to see risk management practices and instructor development evolve for the general safety of all involved.

Recently, Southern Maine Community College – The Maine Fire Service Institute requested assistance in scrutinizing our current fire training model and reexamining the strengths and weaknesses identified in the 2021 Strategic Plan. Over the past few years, weaknesses have been identified in the current model (i.e. the cost of lodging instructors, the lack instructor availability at peak times, lack of instructor development). These must be incrementally addressed in order to keep ahead of the curve and prevent any deficiencies in fire training efforts. As the Director, I felt we needed to discuss a way forward to address the shortcomings of the system and seize the opportunity for incremental change presented by the retirement of our Region 2 Training Program Manager.

Key fire training subject matter experts and Maine Fire Service stakeholders met in at MFSI headquarters to brainstorm thoughts and find possible solutions to address issues and move fire training into the future on a positive note. This group is doing the preliminary work and then we will elicit feedback from the various fire service stakeholder groups as we progress.

Director Jim Graves Maine Fire Service Institute 19 Sewall St. Brunswick, ME 04011 jgraves@smccme.edu 207-844-2078

Results of Meeting:

There were four questions posed to the group. There was discussion in the general assembly and then breakout groups to brainstorm. The ideas were brought back into the general assembly for discussion and documentation. The group consensus of each of the four questions are as follows:

| #1 - What does the Maine fire service require from MFSI? Identify key certifications that are needed and the frequency of regional deliveries of programs. | Training props and equipment to meet local capacity. Firefighter I & II, along with Basic Fire School local support. Fire Instructor programs to support local capacity. Fire Officer programs. EVDT and basic/advanced pumps programs. |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| #2 - What are threats to the current model of MFSI? How do we adjust in the short term? What is the goal long term? | Support instructor development. Seek to increase MFSI full time staffing. Work to support and develop municipal instructors and attempt to attract them to MFSI. Create a fire training model that moves training around the state, so opportunities are frequent. Closely monitor concerns with meal and lodging costs. Instructor workload for Instructor/Officer programs |
| #3 - How should MFSI prioritize programs and training props to assure sustainability? | Set an annual fire training schedule for advanced programs (i.e. Fire Instructor, Fire Officer and Live Fire Instructor) to ensure fire service members are able to attend within a four - six-year period. Create a capital improvement/replacement plan and preventative maintenance plan for props and equipment. Increase partnerships to bring more fire training programs to Maine. |
| #4 - What technology should MFSI consider to improve training and meet generational shifts? | Curriculum and instructor development on how to manage virtual classrooms for both Zoom and online curriculum standards. Be able to adapt to new generations, but also enforce high standards. V/R equipment and lab development partnerships with municipalities and training facilities. Create focus group/sub-committee on research and development of learning technologies in fire training to monitor opportunities. |

MFSI Staffing Concerns/Shortcomings:

The MFSI/SMCC full-time staff of ten (10) is organized into the following departments:

- Administration Director (1) & Deputy Director (1)
 - Finance (1)
 - Communications/Marketing (1)
- Training Program Managers (2) East and West Regions
- Certification (1) SME and (1) in support
- Support Services (2) Prop & Equipment Distribution

MFSI Staffing Concerns/Shortcomings (continued):

Early in the planning process, concerns were raised as to the feasibility of meeting current operations and the ever-increasing requests on MFSI at the current staffing level.

The current model has the Regional Training Program Managers (TPM's) overseen by MFSI senior administration. Whereas, the administration has other responsibilities that require significant time and attention, the creation of a *Field Operations Deputy* would alleviate time constraints on senior administration, provide better supervision and support of regional fire training program managers, and improve overall operations. While staffing changes present significant budgetary impacts, this would be step one in restructuring with other incremental staffing changes considered in the future.

Moving forward, MFSI plans to:

| Administration | Collaborate with external organizations to improve fire training opportunities in Maine. Work with SMCC to examine opportunities to increase staffing on the operations side of MFSI in an attempt to make a greater impact on fire training efforts in Maine. Work with the SMCC-MFSI Advisory Committee and members of the Maine Fire Service Protection Commission to create a committee on training technologies in the fire service. |
|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Operations | Continue to provide training trailers /training props to meet the local capacity of Firefighter I & II programs along with Basic Fire Schools. Strive to provide more Train-the-Trainer programs. Continue efforts to build local capacity to relieve pressures on the organization. Continue to provide instructional support of Regional Firefighter I & II programs along with Basic Fires Schools as funding allows. Focus on fire instructor development for both MFSI State (mandatory) and Municipal fire instructors (voluntary). These programs will be delivered regionally. Support EVDT (EVOC) Basic Pumps and Advanced Pumps Programs Move to an annual delivery model in nine planned regions of Maine for FI and FO programs. Fire Officer II will be an annual Academy and presented in that format. |
| Curriculum & Certification | Continue to support Fire Instructor I & II and Fire Officer I and Fire Officer II programs on a predetermined basis. Costs may increase. Continue to support and work closely with Jones & Bartlett curriculum and best practices in firefighter training. Maintain Pro Board accreditation. |
| Support Services | • Develop a preventative maintenance plan and capital improvement/replacement plan to ensure sustainability of vital assets. |

In Conclusion:

While working on the longer-range goals presented above, MFSI will continue in our efforts to meet the demands for props and equipment, programs for basic firefighting skills and certification testing. Fire Instructor, Fire Officer and Live Fire Instructor programs currently in the works will go forward, while new programs will put on hold until a preliminary 2-year calendar is developed. Support from fire service stakeholders is key to our success in all efforts to improve fire training in Maine.

In Attendance:

Facilitators:

James Whitten - SMCC Dean of Workforce Development James Graves - Director of Fire Training, MFSI

Group 1

Jim Roy - Deputy Director MFSI David McLean - Senior State Fire Instructor, SME for Fire Instructor I & II Programs Darren Woods - Senior State Fire Instructor, Aroostook County Fire Chief Ken Brillant - SMCC/MFSI Advisory Committee Chair, Maine Fire Chiefs Association Vicki Schmidt - Senior State Fire Instructor, Maine Fire Protection Services Commission, MSFFF Dan Brooks - Maine Fire Protection Services Commission Chair, Winthrop Fire Chief

Group 2

Frank Hammond, Jr. - MFSI Training Program Manager Nate Schools - Senior State Fire Instructor, SME for Fire Officer Programs Howard Rice - Senior State Fire Instructor, Fire Chief Cumberland County Bill Gillespie - SMCC/MFSI Advisory Committee Vice-Chair, Maine Fire Chiefs Association Gerry Gay - Professional Firefighters of Maine, Maine Fire Protection Services Commission Roger Hooper - Senior State Fire Instructor, York County Fire Administration

Group 3

John Churchill - Assistant Certification Manager MFSI Tim Hardy - Senior State Fire Instructor, SME for Fire Apparatus Operations/Pumps Programs Chris McLaughlin - Senior State Fire Instructor, Fire Chief Sagadahoc County Darrell White - SMCC/MFSI Advisory Committee Member, Maine Fire Chiefs Association Chris Poremby - Senior State Fire Instructor, SME for Firefighter and Live Fire Instructor Programs

Stakeholder representation:

- ✓ Southern Maine Community College
- ✓ Maine Fire Service Institute
- ✓ Professional Firefighters of Maine
- ✓ Maine Fire Protection Services Commission
- ✓ Maine State Federation of Firefighters
- ✓ Maine Fire Chiefs Association