**Applications Due 18 June @ 1700**
Limited to 18 Candidates

No exceptions will be made. MFSI reserves the right to limit the number of accepted applicants per department. Participants must adhere to all safety guidelines in place during the program.

Point of Contact:
Frank Hammond
Training Program Manager
207-852-8286
fhammond@mainecc.edu

# Live Fire Instructor
# LF Instructor In-Charge

**Applications must include:**

- SMCC/MFSI Application Form
- SMCC/MFSI Billing Form
- Signed Permission to Participate Form
- Recommendation Letter from Fire Chief
- Proof of Fire Fighter I & II
- Proof of Fire Instructor I/II
- 3+ years of demonstrated Fire Instructor Experience

**Orientation: 10 July 2025**
Ellsworth Fire Department
1 City Hall Plaza, Ellsworth
Thursday Evening, 1800hrs

**Complete Online Modules**
**11** July - 4 September

**Operations: 18 - 21 September 2025**
Ellsworth FD & Hancock County
Fire Training Facility
In-Person Daily 0800-1700

**Fee: $500/person in-state**
$1000/person out-of-state

**Send registration to:**
ATTN: Anne Heinig
aheinig@mainecc.edu
19 Sewall Street
Brunswick, ME 04011

MFSI
FIRE TRAINING
SINCE 1948
MAINE FIRE SERVICE INSTITUTE

*Serving Maine Fire Training Since 1948*

# Fire Chief's Permission to Participate Form

I, _____, do attest and certify that _____ is a member of the _____ Fire Department and will be covered by the department's insurance during this **LF/LFIIC** program and is not presently drawing worker's compensation benefits.

Chief's signature _____

Date _____

**** Must also provide a recommendation letter in addition to Permission to Participate Form**

## ---------- Application Information ----------

*T*he candidate must have the following prerequisite requirements:

- SMCC/MFSI Application Form
- SMCC/MFSI Billing Form
- Recommendation Letter from Fire Chief**
- Proof of Fire Fighter II
- Proof of Fire Instructor I & II
- 3+ years of demonstrated Fire Instructor Experience

Please submit certificate copies with completed registration forms to:

Maine Fire Service Institute
ATTN: Anne Heinig
19 Sewall St. Brunswick, ME 04011
or email aheinig@mainecc.edu

SOUTHERN MAINE COMMUNITY COLLEGE

# MFSI/SMCC Program Application

SMCC ID# N/A TODAY'S DATE _____

LAST NAME _____ FIRST _____ MIDDLE

BIRTH/OTHER NAME _____ E-MAIL _____

CELL PHONE _____ HOME PHONE _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

COUNTY _____ SOCIAL SECURITY # (last 4 digits) _____

GENDER* ☐ FEMALE ☐ MALE BIRTHDATE* _____

MINOR RELEASE FORM REQUIRED FOR STUDENTS UNDER 18 YEARS OF AGE

ETHNIC GROUP* (CHOOSE ONE) ☐ HISPANIC/LATINO ☐ NOT HISPANIC/LATINO

RACE* (CHOOSE ALL THAT APPLY)
☐ AMERICAN INDIAN OR ALASKA NATIVE
☐ ASIAN
☐ BLACK OR AFRICAN AMERICAN
☐ WHITE
☐ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER

*OPTIONAL – THIS INFORMATION IS USED FOR REPORTING PURPOSES ONLY

YOUR REASON FOR ENROLLING ☐ DEGREE OR CERTIFICATE ☐ PERSONAL ENRICHMENT
☐ TRANSFER TO ANOTHER COLLEGE ☐ SKILLS FOR EMPLOYMENT ☐ OTHER

I HAVE BEEN A RESIDENT OF MAINE SINCE _____ (for non-educational purposes)
MONTH/YEAR

ARE YOU A U.S. CITIZEN? ☐ YES ☐ NO PROOF OF MAINE/US RESIDENCY REQUIRED TO QUALIFY FOR IN-STATE TUITION

DO YOU HAVE A HIGH SCHOOL DIPLOMA OR GED? ☐ YES ☐ NO

REGISTRATION YEAR _____ TERM ☐ FALL ☐ SPRING ☐ SUMMER

| COURSE CODE | COURSE NUMBER | COURSE SECTION | COURSE TITLE | CREDITS | A AUDIT R REPEAT | OFFICIAL USE |
|---|---|---|---|---|---|---|
| | | | LFI/LFIIC Ellsworth 2025 | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

STUDENT SIGNATURE _____

Southern Maine Community College is an equal-opportunity institution and employer. If you have a disability and wish to request accommodations, please contact the Director of Disability Services, Heather Jackson, at 207-741-5923 or via email at hjackson@mainecc.edu. Appointments are available by Zoom and in person on both the Brunswick and South Portland campuses. Walk-in appointments are welcome.

Documentation of your disability is required, but please do not let the absence of documentation prevent you from seeking accommodation.

# Program Billing Procedure

In the past, MFSI has collected payment for programs and courses at the time of registration. However, in an effort to avoid delays in departments/individuals/agencies receiving their reimbursement funds for canceled programs, we will not be collecting payment for any program until after it has begun.

Please use this form to provide information about the intended payment method (whether it will be an individual or a fire department/other agency) so that MFSI can invoice the payer after the program's start date. We ask that you write legibly or type your responses.

***Your application will not be considered complete without this form filled out in its entirety.***

**Payment method*:** **Fire Department/Municipality** ☐ **Personal check** ☐

**Purchase order number (if applicable):**

**Payer (name/department name):**

**Candidate's name (if different from payer):**

**Course name:** **Course location:**

**Payer's address for receipt of invoice:**

**Email address or phone number of payer (not candidate):**

Please submit this form, and any other requested materials to: Anne Heinig at aheinig@mainecc.edu or mail to MFSI, ATTN: Anne Heinig, 19 Sewall Street, Brunswick, ME 04011.

If you have any billing questions, please contact Nancy Russell at nrussell@mainecc.edu or 207-844-2071.

**Please note that MFSI cannot accept cash or credit card payments.*

SMCC, Mid Coast Campus
19 Sewall Street
Brunswick, ME 04011

Email: mfsiinfo@mainecc.edu
Phone: 207-844-2070
Website: mfsi.me.edu

SOUTHERN MAINE COMMUNITY COLLEGE